



PURCHASE ORDER
IBP Road, Constitution Hills, Quezon City

Supplier	RYRAH MERCHANDISING	PO No.	2023-05-0045
Address	86 Cordillera St., Quezon City	Date	May 26, 2023
Tel. No.	8245-9114	PhilGEPS No.	123887
TIN	210-690-439-000	Mode of Procurement	Shopping (B)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor	Delivery Term	FOB Destination
Date of Delivery	Seven (7) working days upon receipt of Purchase Order	Payment Term	within 15-30 days upon complete submission of supporting documents.

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	ream	Colored Paper, Yellow, A4 size, 80gsm, 500 sheets per ream	2	500.00	1,000.00
2	ream	Colored Paper, Green, A4 size, 80gsm, 500 sheets per ream	2	500.00	1,000.00
3	ream	Colored Paper, Blue, A4 size, 80gsm, 500 sheets per ream	2	500.00	1,000.00
4	box	Gel Pen, Black, 0.5, 12pcs per box	6	100.00	600.00
5	piece	Clipboard, A4 size, Wooden with Paper Clamp, Thick wood, heavy duty	17	150.00	2,550.00
6	unit	Calculator, 12-14 digits, with Tape Receipt Printing, LCD Display, AC Power, Black and Red Ribbon	4	5,000.00	20,000.00
xxxx-Nothing Follows-xxx					
PR No. 2023-04-0492 (OFAM-GSD)					

Total Amount in Words	Twenty Six Thousand One Hundred Fifty Pesos Only	₱26,150.00
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At least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay. Once the cumulative amount of liquidated damages reaches 10 percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other causes of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:	Very truly yours,
 Signature Over Printed Name of Supplier Date: <u>June 26, 2023</u>	 Signature over Printed Name of Authorized Official Chairperson Designation: <u>N/S</u>

Fund Cluster	<u>GF MOOE</u>	ORS/BURS No.	_____
Funds Available	<u>₱26,150.00</u>	Date of the ORS/BURS:	_____
	 Signature Over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	Amount	<u>₱26,150.00</u>